

Minutes – PPG meeting

Date:	19.12.2024
Chairperson:	Michelle Vickery
Minutes taken by:	Dawn Hare
Attendees:	Michelle Vickery PM (MV), Dr A Miah LGP (AM), Patient (AW), Dawn Hare (DH)
Apologies:	Dr Oke RMD (OO), Patient (SH)

Items of discussion

1.	Welcome & Introductions	Responsible (Initial)	Date due
2.	Apologies and announcements:		
	Discussed		
3.	Previous Minutes review actions AW reported she had struggled initially to contact Blidworth Surgery to discuss how their PPG works. They currently have 8 active members. They have been given name badges by the practice and base in the waiting room to help answer queries about the practice. There is a local magazine where the practice advertise their events. Suggestion to ask at PCN meeting if other practices would be willing to share PPG information. MV will ask for it to be added to the agenda.	MV	
4.	Practice Manager Update	Responsible (Initial)	Date due
	MV updated on recent Immunisation event held on December 14th. 10 children had their childhood immunisation, 10 childhood flu and 7 adult flu were given. Gifts were given to all the children. AW suggested we display photos from the event and add to the website Future events will be arranged. If the group were bigger we could ask for their help. Next event will be 'Easter Bunny' The staff participated in the Xmas Jumper Day and charity donations were made. The appointment system will be changing soon when Dr IQ has been updated and will work via the NHS app. AW thought this would be mainly used by tech savvy patients. The practice have two new reception staff, Matthew and Naomi. We still have a vacancy for an ANP.	MV	

5.	CQC		
	No update		
6.	AOB		

Meeting Closed:	14.00
Next Meeting:	tbc
Chair:	Michelle Vickery
Minute:	Dawn Hare