

Kirkby Community Primary Care Centre
Portland Street, Ashfield Health Village,
Kirkby-in-Ashfield, Nottingham NG17 7AE

Minutes – PPG Meeting

Date:	18.09.2025
Chairperson:	Michelle Vickery
Minutes taken by:	Michelle Vickery
Attendees:	Michelle Vickery PM (MV)
Apologies:	Dr Oke RMD (OO), PPG Members

Items of discussion

1.	Welcome & Introductions	Responsible (Initial)	Date due
2.	Apologies and announcements:		
3.	Previous Minutes review actions: Poster from Fibromyalgia Action UK put up in the surgery		
4.	Practice Updates	Responsible (Initial)	Date due
	Staffing Dr Miah has left the practice and relocated to the Middle East, we wish him well and thank him for all the support he has provided the practice over the years. Dawn and Chloe have left the practice Onboarding at the practice APM - October 5 days per week - Nikki ANP - November 3 days per week.- Leanne GP - November 2 days per week – Dr Ariyo GP - Dr Eshemogie, Dr Latif, Dr Sanusi tbc Vacancies at the practice ANP – 1 day per week Receptionist - x2 25hours per week Dr IQ The practice is currently trialling changes to our online access throughout September 2025 – Increasing access to routine care. New pathway on the Dr IQ app – “I need help, but it’s not urgent” any requests submitted using this option will be responded to by a member of the team within 5 working days. Flu		

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	Flu season is just around the corner - planned clinics are now on for October onwards and invites are being sent out to eligible patients. Child Flu clinic starts from 20 th September.		
5.	Feedback		
	Not discussed		
6.	PPG Representative Feedback		
	Facilities Issues – toilet out of order for weeks The building is owned by NHS Property Services and the toilet issues are ongoing due to the pipes and drains. We will be putting up some signs about not flushing wipes and excess toilet paper to try and prevent future blockages. We do have other toilets available in the practice and the Ashfield Health and Wellbeing building.		
7.	PPG Representative Questions		
	No patients attended		
8.	AOB		
	No other business		

Meeting Closed:	Updated Practice Information Noted
Next Meeting:	18/12/2025 13:00
Chair:	Michelle Vickery
Minute:	Michelle Vickery